



## Billing Information for Cap Orders (2023)

We look forward to serving you via our Seamless Fulfillment Service for sublimated caps! Below you'll find billing information which will help us to partner together well and get your account set up quickly.

### Billing Communications

Your Purnaa Account Manager is your contact at Purnaa for all matters related to your account and orders. Please keep us up-to-date on contact info for your Accounts Payable team & your billing address.

**With Purnaa, you have options! We want your team to have the best experience possible. Choose the option you prefer and we'll set up your account accordingly.**

### #1) Weekly Invoicing on Fridays

- Each Friday, invoices will be sent for all cap orders confirmed during that week.
- To ensure desirable order lead times, we expect prompt payment.

### Easy Online Payment

- Invoices will be sent from and payable to our US company, Purnaa PBC.
- Both bank transfer & credit card payments are possible, online. Several card brands are accepted.
- All transfer and CC fees are payable on your side. Some of these will be included on the invoice shipping line.
- Wire Transfer payment to our bank account for orders above 250pcs.

### #2) Automatic Payments and 3% savings

- Share your CC info with us. We'll keep it on file in our secure system and charge your card each time an order is confirmed. Only Visa & Mastercard are accepted.
- On Fridays, payment summaries will be sent for all cap orders confirmed that week.
- As mentioned above, transaction fees are payable on your side.
- How does the savings work? Your payment comes directly to Purnaa Nepal, eliminating the need for an additional CC transfer from Purnaa PBC to Purnaa Nepal.
- Is there a down side? If we ever have issues with your card, it could delay your order delivery times. We will automatically move your invoicing to #1 until the issue is resolved.

### Cap Pricing and Volumes (FOB, USD)

	100 Mid-Pro Trucker	101 Mid-pro Twill	200 Lo-Pro Trucker	201 Lo-Pro Twill	102 Mid-Pro Stretch	104 Mid-Pro Skate	203 Dad Hat
+1800/Year	\$7.21	\$8.00	\$7.21	\$8.00	\$10.25	\$8.00	\$8.00

Kindly contact your Purnaa Account Manager with any concerns or questions.  
Full Terms & Conditions can be found [HERE](#)